

**SECOND AMENDMENT TO RESOLUTION NO. 2013-11-04
CASTLEWOOD RANCH METROPOLITAN DISTRICT
REGARDING COLORADO OPEN RECORDS ACT REQUESTS**

A. Castlewood Ranch Metropolitan District (the “**District**”) adopted on November 12, 2013, Resolution No. 2013-11-04 Regarding Colorado Open Records Act Requests, as amended by that certain Resolution No. 2014-11-03 First Amendment to Resolution No. 2013-11-04 Regarding Colorado Open Records Act Requests, adopted on November 5, 2014 (collectively, the “**Resolution**”).

B. The District desires to amend the Resolution due to a change in the District’s Official Custodian.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Castlewood Ranch Metropolitan District, Douglas County, Colorado:

1. Defined Terms. Capitalized terms used but not otherwise defined herein shall have the meaning ascribed to them in the Resolution.

2. Amendment to Section 1 of Resolution. Section 1 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“1. Special District Management Service, Inc., the Manager for the District, is hereby designated as the “**Official Custodian**” of the public records of the District, as such term is defined in Section 24-72-202(2), C.R.S. Contact information for the Official Custodian is: Special District Management Services, Inc., 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228; (303) 987-0835.”

3. Except as expressly set forth herein, the Resolution continues to be effective without modification.

[SIGNATURE PAGE FOLLOWS]

**[SIGNATURE PAGE TO SECOND AMENDMENT TO RESOLUTION REGARDING
COLORADO OPEN RECORDS ACT REQUESTS]**

RESOLUTION APPROVED AND ADOPTED ON June 3, 2021.

**CASTLEWOOD RANCH
METROPOLITAN DISTRICT**

By: *Caryn Johnson*
President

Attest:



Secretary

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|--------------------------------|---|
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